

**Cooperative Agreement Single Modification**

*between*

Committee for Purchase From People Who Are Blind or Severely Disabled

the United States AbilityOne Commission  
1401 S. Clark Street, Suite 715  
Arlington, Virginia 22202-3259

*and*

Central Nonprofit Agency  
National Industries for the Blind  
1310 Braddock Place  
Alexandria, VA 22314-1691

*Concerning*

Cooperative Agreement #002

Change in Agreement Term: N/A

Change in Award Fee Pool: N/A

Effective Date: December 12, 2017

For National Industries for the Blind

\_\_\_\_\_/s/\_\_\_\_\_  
KEVIN LYNCH                      12 Dec 2017  
Date  
President and Chief Executive Officer  
National Industries for the Blind

\_\_\_\_\_/s/\_\_\_\_\_  
SHELLY HAMMOND                      12 Dec 2017  
Date  
Agreement Officer and  
Director of Policy and Program

**SUBJECT AGREEMENT IS HEREBY MODIFIED AS FOLLOWS:**

1. The purpose of this modification is to provide clarifications and additions to the Performance Work Statement (PWS) and Deliverables Schedule. Where minimal editorial changes were made, no individual capture of the revision is included in this cover sheet. Only substantive changes made to the Cooperative Agreement are indicated below. Narrative revisions were made to clearly define the intent of the deliverable and/or capture new requirements.
2. Page 2 and 3, Table of Contents; Repagination from Page 16 through the end of the document to account for new narrative paragraphs and/or edits. As a result, the table of contents was revised to capture such page changes and inclusion of new reference for Order of Precedence.
3. Page 15, Section 3.1. Employment Growth; Narrative revised to change deliverable date for quarterly employment growth plan updates from “thirty (30) days prior to the next performance evaluation period” to “...as part of the quarterly report.”
4. Page 25, Section 3.3.3.4. Proposed Additions to the Procurement List; Narrative revised to include “service package” and revised deliverable due date from “prior to the expiration of the final option year of the current contract” to “prior to the start of the service project period of performance.”
5. Page 36, Section 3.4.5.2. AbilityOne Brand Book; Narrative revised to change last sentence from “...on a quarterly basis.” to “...as part of the quarterly report.”
6. Page 36, Section 3.4.6.1. Quarterly Activities Report; Narrative revised to remove second sentence stating “Reports shall be submitted to the Commission’s Public Affairs Specialist on dates to be identified by the Commission.”
7. Page 36, Section 3.4.6.1. Quarterly Activities Report; Narrative revised to include “...as part of the quarterly report...”
8. Page 36, Section 3.4.6.2. Annual Activities Report; Narrative revised to change deliverable date from “...no later than November 1, beginning in 2017...” to “... no later than January 31, beginning in 2018...”
9. Page 42, Section 6.3. Commission/CNA Win-Win Communications; Narrative revised to add “...unless otherwise agreed to by both parties” and remove “Thus, the Commission and the CNA will determine the frequency of meetings, but not less frequently than once per month unless otherwise agreed to by both parties.”
10. Page 42, Section 6.4. Performance Evaluation; Narrative revised to remove first paragraph, Contractor Performance Assessment and Rating System (CPARS). Second paragraph revised to remove “In addition to reporting in the CPARS database...” and include “The Commission reserves the right to publicly post the results of the CNA performance achievements on AbilityOne.gov. Prior to publicly posting the performance

achievements, the Commission will give the CNA a period of time in which to provide feedback.”

11. Pages 49 through 52; Attachment One, Deliverables Schedule has been revised to include numerous changes and is replaced in its entirety.
12. Page 53, Attachment 2, Performance Requirements Summary, has been revised to include numerous changes and is replaced in its entirety.
13. Page 56, Section E, Attachment 3, Quality Assurance Surveillance Plan (QASP) Enclosure 1, header revised to reflect Attachment 3.
14. Page 56, Section E, Attachment 3, Quality Assurance Surveillance Plan (QASP) Enclosure 1, narrative revised to define “Upward Mobility” as “promotions” to be consistent with NPA reporting data.
15. Page 56, Section E, Attachment 3, Quality Assurance Surveillance Plan (QASP) Enclosure 1, narrative revised to align the four measures under “Upward Mobility & Competitive Placement” category to refer to both placements and upward mobility (promotions), consistent with AQL language.
16. Page 69 through 76, Section F, Agreement Administration & Commission Flow-Through Clauses, has been revised to include numerous changes and is replaced in its entirety.

**\*\*END MODIFICATION\*\***